

YOUTH VOLUNTEER PROGRAM WORKER

Statement of purpose:

All volunteer roles must actively support the museum's mission in the interpretation and care of Egyptian Archaeological material and related documentation for the education and entertainment of the public. They will do this by actively practising the three core roles of the museum in any role they undertake: **Preservation of the collection; Education and Widening participation.**

Responsible to: The Volunteer Manger

Role Purpose: To help with the daily running of the young volunteer program in the museum, and to deliver educational workshops in a rewarding way.

Criteria to be completed prior to role being attained:

- **20** hour induction –to include the completion of the following:
- Youth volunteer program induction
- Health, safety and safeguarding training (induction)
- Completion of all tasks in workbook for this role * Shop and Gallery assistant
- All 3 public activities delivery and assessment (mummification/materials/senet)

Key duties and Responsibilities	Outcome Expected
<i>Visitor and customer care (core job)</i>	<i>Make the Museum more enjoyable for visitors</i>
Training young volunteers	Young volunteers are able to talk to visitors about the collection, and deliver public activities and achieve credits.
Supervise and engage with young volunteers	Help with the general day to day running of the young volunteer program, Encouraging young volunteers to achieve their potential and run the museum effectively
Helping organise group flow	Efficient organisation of visitor flow and timekeeping within gallery and help young volunteers do this as well.
Shop Cover	Efficient use of till and PDQ after training
Develop, review, update and rewrite education workshops on Children's University modules.	Every module has a complete learning package that anyone can deliver.

Skills Required

- Communication Skills (to all ages)
- Computer Literate
- Ability to make presentations
- Understand and follow procedures
- Willingness to learn and develop independently
- Reliable
- Positive manner

THIS ROLE IS ONLY AVAILABLE ON A SATURDAY