

the
EGYPT
Centre

Teachers Pack

Foundation Phase 1



Contents

	<i>Page</i>
Planning your visit	3
Useful Information	3
Activities	4
Booking Agreement	6
House of Life Gallery plan	7
House of Death Gallery Plan	8
Example Booking Form	9
Out of school activities	10
Gift shop	10



Planning your Visit

What We Offer

Museum Facilitated Visit (groups of up to 40 children)

Half day

Group leaders will choose up to 4 hands-on activities which will be facilitated by Museum staff and volunteers. Your class will be split into two groups, half of which will start in the *House of Death* gallery and the other in the *House of Life*. The museum has a designated lunch room if you wish to use it. Please ensure you have enough adults to supervise all groups.

Useful Information

How to Book

To check availability, please call our Education Officer on 01792 602668 or email egyptcentre@swansea.ac.uk. They will be able to book you in and issue you a booking form. Please use this pack to choose your activities and return the booking form to the Museum.

If you feel that the activities may conflict with your groups faiths/beliefs (eg. Reading out an Egyptian Spell), please ring our Education Officer to discuss what activities are suitable for your group.

Before Your Visit

To save time on the day, please ensure that your group is split into two groups before arrival.

Please ensure that you stick to the times of arrival and departure you gave on your booking form as best you can. The Museum uses these to timetable your activities and so any changes should be passed onto The Egypt Centre asap.



Useful Information

Prices

Museum Facilitated Visit—£3 per child

Please note there is a 50p charge for absent children to cover the cost of the materials prepared. If for any reason you need to cancel your visit, please let the Museum know asap. We require 2 weeks notice of a cancelled visit. Please note there is a 50% charge for any cancellations after this point.

Please make it known when booking how you intend to pay as this will effect how we produce your invoice. We need to know this prior to your visit.

Note: All cheques must be made payable to *Swansea University*.

We have a museum gift shop with ancient Egyptian themed souvenirs starting at 50p. We also offer a 'goody bag' service made up to your chosen price which can save time. If you require this service or time in the gift shop please make this clear in your booking. Please note that time in the gift shop may take away from your activity time.

Safety Information

Safety information to plan your risk assessment is available on our website <http://www.egypt.swan.ac.uk/index.php/safetyinformation>

Activities

Explorer Buckets (30 Minutes)



This activity is all about understanding that the objects in the gallery were discovered by explorers and were owned by ancient Egyptians many years ago! Some of the objects are similar to ones we use today!

Each bucketed has a theme and children will be encouraged to sort the images into types and look for them. The children will be encouraged to 'tell a story' using the pictures if they have time! Children are encouraged to tell others in the group what they have discovered.

House of Life and Death



Animals and Gods (30 Minutes)



The children will have the chance to dress up as the gods and goddesses of ancient Egypt find out about the many different types of animal that lived in ancient Egypt. Children will then play the 'guess the animal in the bag' game.

House of Death

Food and Drink (30 Minutes)

Discover all sorts of food and drink that the ancient Egyptian use to enjoy. Compare them with what we eat today! The children will have the opportunities to make an offering tray out of playdough, just like the Egyptians made out of clay as offerings for the dead.



House of Death

Story Time (30 Minutes)



Settle down for some quiet time and hear an ancient Egyptian story. Our Education Area is transformed into a comfy sitting area with cushions and blankets for your group to rest after their activities in the galleries. Our ancient Egyptian Stories are told with actions and we encourage your group to join in. You can even do some colouring while you're listening!

Education Area

We also have an under 5s area with lots of toys and games including our very popular Playmobil Pyramid!



Booking Agreement

Role of The Egypt Centre

For a Museum led visit we will provide trained activity leaders to work with the groups of children. All staff working with your children are fully-enhanced DBS checked. Activity leaders are not expected to supervise and discipline children, this is the responsibility of the School Teachers.

We will endeavour to provide as many of the activities chosen by the school in the time available. If the school arrive late for whatever reason, it may be necessary for activities to be shortened or an activity to be dropped altogether. We will provide all materials and equipment needed for each activity. We will also provide each child with a clipboard, pencil and work-pack for their use during the visit where applicable. For all day visits we can provide a safe area for lunch near toilet facilities close to the museum. We welcome feedback from schools and each school is given a questionnaire to return to the Museum.

Role of the School

The school should make every effort to arrive at the agreed time. If for whatever reason the school is running late, they should make every effort to contact us and keep us informed. During the day, the school will ensure the equipment and materials that are to be used for subsequent school groups and the public are not being misused. The school must also ensure respect for other visitors to the Museum at all times.

Ensure adequate insurance cover for the group and leaders. A member of school staff should supervise each group of children at all times and ensure good behaviour throughout the day. In particular, all teachers must: Make sure they have adequate staff supervision using the ratios laid down by their institution. (0-2 years = 1 adult to 3 children, 2-3 years = 1 adult to 4 children, 3-7 years = 1 adult to 8 children, 7 years += 2 adults (preferably one of each gender), for up to 20 children, add one additional staff member for every additional 10 children).

In case of an accident or a lost child, contact a member of the Museum staff immediately, they will then follow the Museum procedures.

Ensure that the appropriate group leaders carry any necessary medicine for the children with them at all times, with the permission of the parents/guardian.

Refrain from having possession of, or consuming, alcoholic beverages on the Museum premises, from either verbally or physically abusing a child/young person.

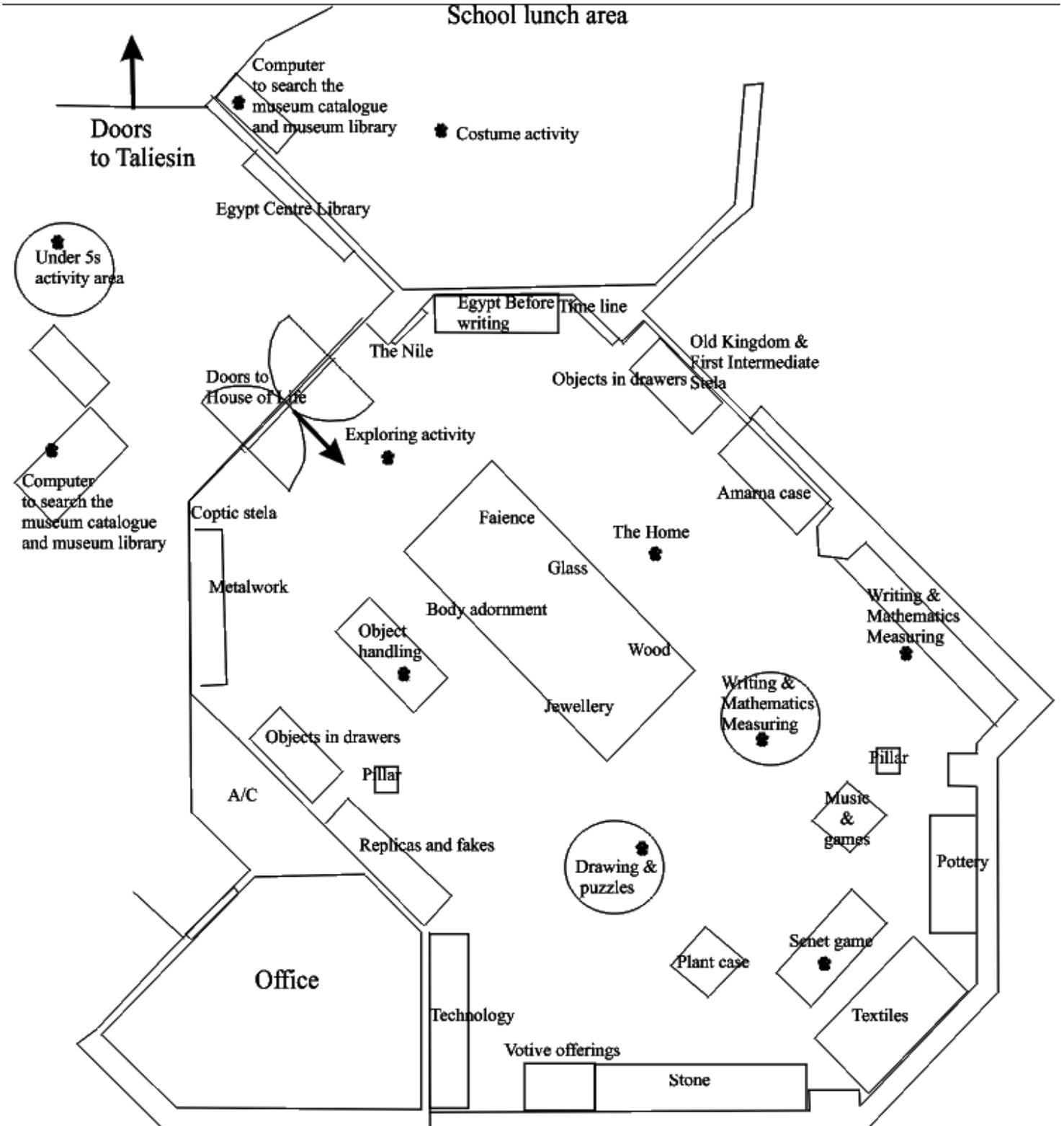
Inform their group of behavioural expectations while in the Egypt Centre, Museum of Egyptian Antiquities.

Group leaders should not allow members of their group to: make any sectarian, racist, sexist or other offensive remarks toward any person or other group, vandalise Museum property leave litter in the Museum/University grounds.

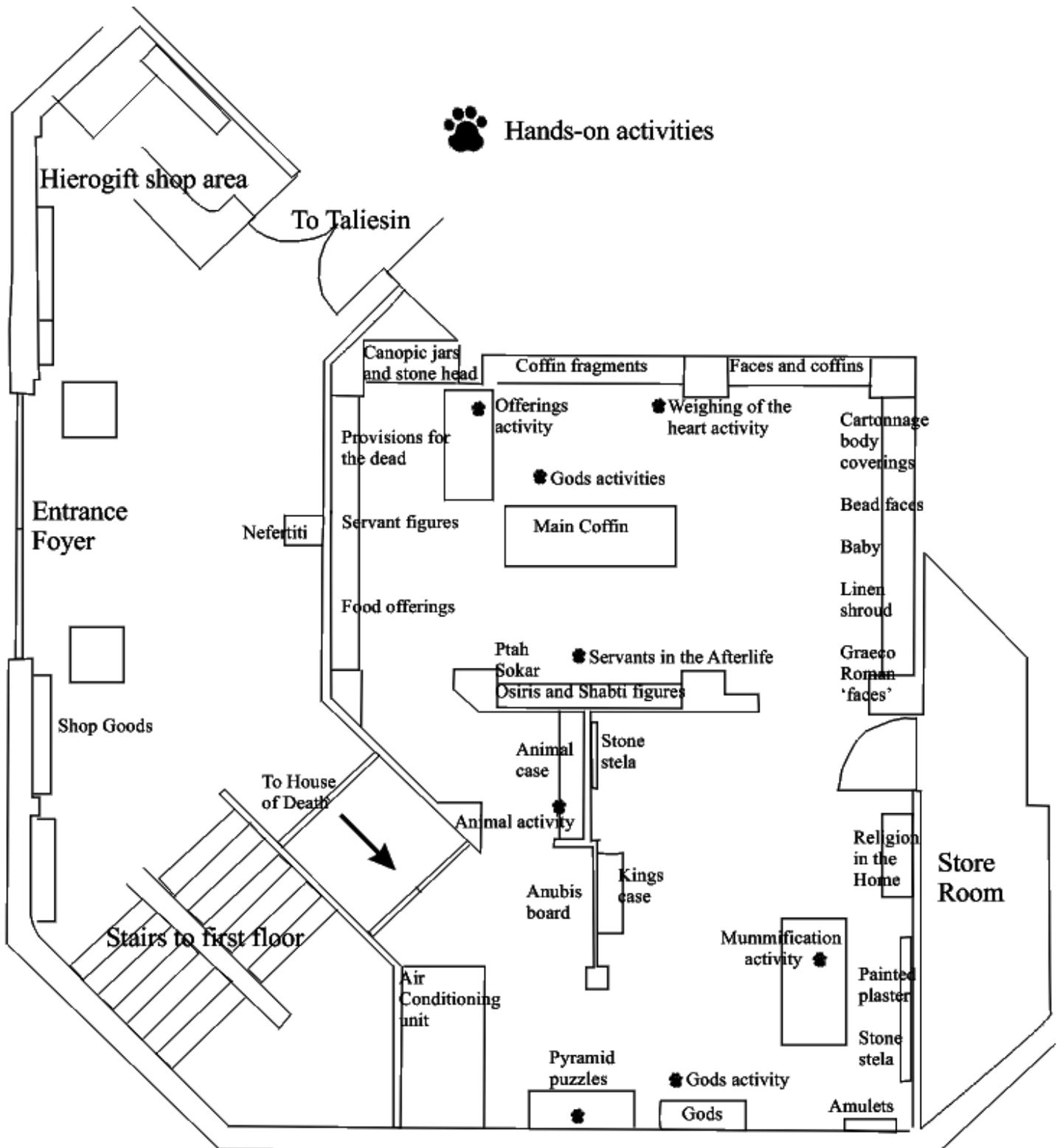
The school will pay £3 for each child and 50p for any work packs not used due to absence of Children. For teacher led visits at the museum the school will pay £2 per child. (Please make cheques payable to Swansea University). If the school has any concern please report it to a member of staff.



House of Life Gallery Map



House of Death Gallery Map



Example Booking Form

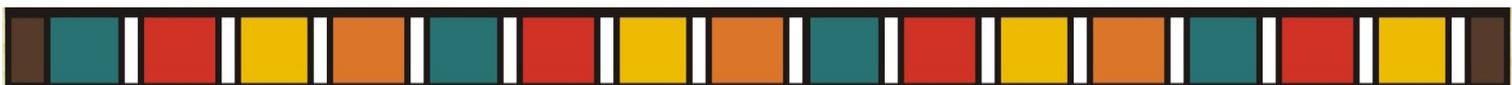
Egypt Centre School Booking Form

Please ensure your completed booking form is sent back to egyptcentre@swansea.ac.uk within 5 working days of booking your visit.

Date of visit/s							
Lead teacher name							
Full name and address of school including postcode and contact number							
Number of children							
Age of children							
Expected time of arrival							
Expected time of departure							
Do you require a comfort break on arrival? (this <u>will</u> shorten your activity time)							
Would you like shop time <u>OR</u> goody bags? (shop time may shorten your activity time)	Shop Time?				Goody Bags? (£2, £2.50, £3, other?)		
Will you be paying on the day <u>OR</u> would you like an invoice to take back? Please choose 1.	Paying on Day?				Invoice to take back?		
Will you be paying by cash, cheque, card, or BACS? Please choose 1.	Cash		Cheque		Card		BACS
Do any of your children have any special education or access requirements?							
Museum Led: Choice of Activities <ul style="list-style-type: none"> See teachers pack for activity choices - http://www.egypt.swan.ac.uk/education/key-stage-2/ For a full day visit with groups of up to 40 children, please select up to 3 activities totalling 1.5 hours in each gallery. (For half day visits please select up to 2 activities totalling 1 hours in each gallery) For groups of over 40 children activities will be split over 3 areas. Please choose 2 activities totalling 1 hour in each gallery. Mummification and Senet are compulsory and will take place in the Education Area. Costume activity is not available for groups over 40. (Not suitable for half day visits) 	House of Life (Up to 40 children = three activities. Over 40 children = two activities only) PLEASE NOTE COSTUME COUNTS AS 2 ACTIVITIES <ol style="list-style-type: none"> House of Death (Up to 40 children = three activities. Over 40 children = two activities only) <ol style="list-style-type: none"> Education Area (Only for groups over 40) <ol style="list-style-type: none"> 						
Teacher Led: Journey to the Afterlife Available on Thursdays only See teachers pack for set activities –	Set activities: (Up to 40 children)						(tick)

Please date, sign and print your name below to state that you have completed the booking form and fully agree with the terms and conditions set out by the Egypt Centre.

Print Name		Sign	
Date			



Out of School Hours Activities

Young Egyptologist Workshops



Our aim is to improve literacy and numeracy but most importantly to build confidence and self esteem! Each month during term time, one school selects 14 children to attend the workshops for two consecutive Saturdays. The children are given various fun activities to do and get the chance to make something to take home with them. At the end of the 2 days we have a presentation ceremony. The children's teachers and families are invited to see each child have their moment of glory as they receive their well-earned certificates! These workshops are **free**, including lunch and transport, and are aimed at those who need a little extra support. Suitable for ages 6-11. For more information or to take part, please contact our Education Officer, Hannah Sweetapple on 01792 602668 or email h.e.sweetapple@swansea.ac.uk

School Holiday Workshops

The Egypt Centre runs one-day workshops during the half-term holidays and Easter break as well as two-day workshops during the summer holidays. Each workshop has a different theme from mummification and magic to hieroglyphs and explorers. Children get the chance to learn about ancient Egypt with various hands on activities as they explore the galleries and take part in fun arts and craft sessions, developing their creativity and giving them the chance to make something they can take home!



These workshops cost £20 per child per day

10 am—3pm.

Suitable for ages 6-10

Booking is essential as limited places are available

Museum Gift Shop

The gift shop is available for all visiting parties during their time at the Museum. There are many items geared towards school children, and at a very affordable price (items start from 50p)

If you would like time in the Museum gift shop, please let us know so we can allocate sufficient time around your activities. This is often done during the lunch break, where children can come down in small groups.

Goody Bag Service

We can also provide a '**goody bag**' service which can be prepared in advance. This can make the visit easier for schools especially for larger groups, and if you are pressed for time.





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Open:

Tuesday—Saturday 10.00am — 4.00pm

Egypt Centre

Swansea University

Singleton Park

Swansea

SA2 8PP

01792 295 960

www.egypt.swan.ac.uk

****This pack is available in Welsh****

Useful Contacts

Main Office

egyptcentre@swansea.ac.uk

01792 295660

Education Officer

Hannah Sweetapple

h.e.sweetapple@swansea.ac.uk

01792 602668

